ANDHRA PRADESH

Administration: During the period under report Dr.(Miss) Sarojini Regani, M.A.Ph.D., continued as Director State Archives and Andhra Pradesh Oriental Manuscripts Library and Research Institute, Hyderabad till 9th January 1974. She handed over charge to Sri Abdul Waheed Khan, F.R.A.S.(London) on 10th January 1974. He continued as Incharge of the State Archives upto 18th February 1974.and handed over charge to Sri E.Vedavyas, I.A.S.

The Director was assisted by four Assistant Directors. The particulars of the non-gazetted technical and non-technical posts of this department during the above period are as follows:

Technical Staff

1. Archivist - 11
2. Research Officer - 1
3. Librarian - 1
4. Assistant Librarian - 1
5. Research Assistant - 4
6. Assistant Archivist - 18
7. U.D.Calligrapher - 1
8. L.D. Calligrapher - 1
9. Photographer - 1
10. Plumber - 1
11. Electrician - 1
12. Receptionist - 2
13. Foreman - 1
14. Assistant Foreman - 1
15. Chargeman - 1
16. Binder - 2
17. Mender - 25
18. Caretaker - 1
19. Dark Room Assistant - 1
20. Telugu pandit - 3
21. Sanskrit pandit - 4
22. U.D. Telugu typist - 2

Non-Technical Staff

1. Superintendent - 4
2. U.D.Clerk - 9
3. U.D. Typist - 2
4. U.D. Steno (English) - 1
5. U.D. Steno (Urdu) - 1
6. L.D.Clerk - 39
7. L.D.Typist - 8
8. Shroff - 1
9. Record Assistant - 24
10. Jamedar - 1

11. Dafadar - 1
12. Cycle Orderli - 2
13. Attender - 18
14. Chowkidar - 4

Budget: During the period a sum of Rs.8,59,700 was spent out of a budget provision of Rs.8,22,200 on the non-plan side. In the plan budget, a sum of Rs. 1,10,000 was spent out of a budget provision of Rs.3,00,000. For 1974-75 a budget provision of Rs. 10,60,500 was made on the non-plan side and a sum of Rs. 2,00,000 on the plan side.

Building:- As reported last year, the construction of the building of the Regional Office of the State Archives is likely to be taken up during the 5th Five Year Plan period.

The Andhra Pradesh Government Oriental Manuscripts Library and Research Institute is located in the 2nd floor of State Central Library, Afzal Gunj, free of rent. There is a proposal to construct a new building for this library on a site donated by the Osmania University in its campus. The proposal is still under consideration.

Record Management: The staff members of the State Archives were deputed to Revenue, Health, Housing, Municipal Administration and Home Departments of the Secretariat to scrutinise the weeded records of those departments from historical point of view. They examined 1,00,092 files and recommended 663 files for permanent retention. The lists of R. Disposals of 30 years old records proposed for destruction were received from District Collectors. The lists are being examined in the State Archives. The Collectors were advised to retain the R. Disposals files as they are important from the research point of view.

No retention schedule is available in this Department.

Research and Reference: 62 Research Scholars availed themselves of research facilities in the State Archives.

124 requisitions received from them were attended to and 1,714 documents were consulted by the scholars.

Reference Media: The summary lists of family and private collections of 154 documents of Sajjad Ali Khan, and 150 documents of Khusro Hussaini were prepared. Descriptive lists of files pertaining to the Salar Jung Estate Records were prepared and 16,500 files of the same listed. 120 documents of Khusro Hussaini collection were calendared during the period. The work of compilation and editing of Descriptive Catalogue of Volume II (Part II) of the documents pertaining to the reign of Shah Jahan was in progress. 240 documents of this volume were catalogued during the period. Descriptive notes were prepared for 115 documents of Jama-o-Kharch of Daftar Diwani pertaining to the period 1250 F to 1268 F. Descriptive catalogues for the Telugu, Sanskrit, Arabic, Persian and Urdu manuscripts preserved in Oriental Manuscripts Library were under preparation. The work of indexing the district records from 1837 was taken up. Besides, the indexing work of Visakhapatnam district records was taken up. 4 volumes consisting of 2,827 handwritten letters covering 2,153 pages were also indexed.

Publication Programme: No reprints of old publications have been brought out. The first volume of Descriptive Catalogue of Records pertaining to Shah Jahan's period and the first volume of the Calendar of Family and Private Collections were in Press. The Second volume (Part I) of the Descriptive Catalogue of Records of Shah Jahan's Reign was ready for the Press.

The "Naradeeya Puranam" and "Vaikrita Chandrika" (rare manuscripts) were under print. The first issue of the half yearly journal "Itihas" containing articles written by the various scholars on Indian history was published and the second issue was ready for the press. The following three projects were taken up (1) Publication of Guntur District Kaifiyats (original) from Mackenzie Collection with its English translation, (2) Publication of Socio-Economic Conditions of Ceded Districts from the Source Material of Mackenzie with its English translation and (3) Preparation of Diaries of Mackenzie's clerks.

The three manuscripts (i) "Finance and Fiscal Policy of Hyderabad State (1900-1925)" by Dr.B.K.Narayana, (ii) "The Rate Schools of Godavari" by Dr.(Miss) J.Mangamma and (iii) "The Brief History of Andhra Pradesh" were printed under the regular monograph series scheme. The two monographs on "Science of Archives-Keeping" by Sri Hari Narayana and "Industrial Finance in former Hyderabad State" by Dr.(Miss)M.F.Jusawalla were ready for publication. This office is bringing out a publication of Aurangzeb's documents available in this office. It is proposed to publish 100 documents pertaining to the economic history of that period.

This office is in possession of valuable collection of manuscripts and microfilms originally collected by Mackenzie, Brown, Elliot and Taylor, which contain several Telugu and Sanskrit inscriptions, particularly relating to Draksharama Temple. It is proposed to transcribe these inscriptions and bring out a critical edition giving historical background with annotations etc. A research project was taken up on "Economic and Social History of Andhra Pradesh" to be published in 4 volumes.

Preservation of Records: 598 sheets were repaired with Tissue paper, 210 sheets with chiffon and 5,272 sheets with acetate foil. 26 books were guarded and bound.

Photo-Duplication: The State Archives has its own microfilm unit. During the period under report the following categories of Photo-duplication work were done: (a) Micro-Negatives - 1,929 frames, (b) Micro-Positives - 37,977 frames and (c) Photo and enlargements - (i) (full size) enlargements (6" x 8") - 41 and (ii) Cabinet size enlargements (4" x 6")- 61.

Library: 243 books were purchased during the period. 21 Journals were also subscribed.